

Expulsion Policy

There are circumstances that result in our having to terminate a child from our program either on a short term or permanent basis. We will do everything possible to work with the family to prevent this.

The following are reasons that we may have to terminate or suspend a child from Palisades:

Immediate Causes for Expulsion:

- The child is at risk of causing serious injury to other children or himself/herself.
- Parents threatens physical or intimidating actions toward staff members.
- Parent exhibits verbal abuse to the staff.
- Any potentially dangerous behavior by a child or parent will result in immediate expulsion.

Parental Actions for Child's Expulsion:

- Failure to pay/habitual lateness in payments.
- Failure to complete required forms including the child's immunization records.
- Habitual tardiness when picking up your child.
- Verbal abuse to staff.
- Other (explain).

Child's Actions for Expulsion:

- Failure of child to adjust after a reasonable amount of time (6-8 weeks).
- Uncontrollable tantrums/angry outburst.
- Ongoing physical or verbal abuse to staff or other children.
- Excessive biting.
- Other (explain)

Schedule of Expulsion:

- If after the remedial actions above have not worked, the child's parent/guardian will be advised in writing about the child's or parent's behavior warranting an expulsion. An expulsion action is meant to be a period of time so that the parent/guardian may work on the child's behavior or come to an agreement with the center.
- The parent/guardian will be informed regarding the length of the expulsion period.
- The parent/guardian will be informed about the expected behavioral changes required in order for the child or parent to return to the center.
- The parent/guardian will be given a specific expulsion date that allows the parent sufficient time to seek alternate child care (approximately one to two weeks

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notice depending on risk to other children's welfare or safety). Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the center.

A child will not be expelled if the child's parent(s):

- Made a complaint to the Office of Licensing regarding a center's alleged violation of the licensing requirements.
- Reported abuse or neglect occurring at the center.
- Questioned the center regarding policies and procedures.
- Without giving the parent sufficient time to make other child care arrangements.

Proactive Actions That Can Be Taken in Order to Prevent Expulsion:

- Staff will try to redirect child from negative behavior.
- Staff will reassess classroom environment, appropriateness of activities, supervision.
- Staff will always use positive methods and language while disciplining children.
- Staff will praise appropriate behaviors.
- Staff will consistently apply consequences for rules.
- Child will be given verbal warnings.
- Child will be given time to regain control.
- Child's disruptive behavior will be documented and maintained in confidentiality.
- Parent/guardian will be notified verbally.
- Parent/guardian will be given written copies of the disruptive behaviors that might lead to expulsion.
- The director, classroom staff and parent/guardian will have a conference(s) to discuss how to promote positive behaviors.
- The parent will be given literature or other resources regarding methods of improving behavior.
- Recommendation of evaluation by professional on premises.
- Recommendation of evaluation by local school district child study team.

Please sign and return this form to the office.

Name of Child: _____

Signature of Parent: _____

Date signed: _____